REPORT ON TECHNICAL SESSION

A technical session on 'How to Prepare Video Lectures online' commenced on 23rd May, 2020 at 7.30 am at Room No – 301. The technical session was conducted by Dr Debasis Das, Dr Liladhar Rewatkar and Mr Sudhir Agarmore. Over twenty five faculties attended the session.

The session started with the introductory message on 'How to Prepare Video Lectures online' by Dr Debasis Das. In the initial part of this session Dr Das told the faculties that how to conduct live lectures for the students and how it will be helpful for the students in the coming time. He also explained regarding the functioning and importance of different applications and websites (like, Zoom, Live Webinar etc).

We have all experienced the pain of a bad PowerPoint presentation. Dr Liladhar Rewatkar explained that how to prepare an effective PPT for the students. He said before you start preparing a talk, you need to know your goal and know your audience. According to him –

- Material is presented in short phrases rather than full paragraphs.
- Bulleted lists help them organize ideas
- Verbal explanations of pictures/graphs help more than written clarifications
- Relevant pictures are used.
- Don't use templates with too many colors.

Mr Sudhir Agarmore explained the details functioning and steps of how to create virtual classroom. He advised all the faculties to use Electa software for online teaching and training. He said, it is a state-of-the-art Virtual Classroom Software and a Learning Management System for Online Courses and Live Online Classes by anyone at anywhere.
At the end, Dr Bharti Deshmukh, Officiating Principal, thanked all the key speakers for the successfully conducted the program and thanked all the faculties for their active presence.

All Faculty members listening informative session of Technical Session.
Dr. Sudhir Agarmore and Dr. Liladhar Rewatkar Addressing faculty members regarding software and apps to be used for video lectures.